

## Carbon Performance Disclosure of the Hong Kong Heritage Discovery Centre

| 1. Background Information  |  |
|--|--|
| <b>Bureau / Department</b>   | Development Bureau – Antiquities and Monuments Office  |
| <b>Reporting Period</b><br><b>From (DD/MM/YYYY) to (DD/MM/YYYY)</b>            | 01/04/2019 to 31/03/2020   |
| <b>Total No. of Major Buildings<sup>1</sup></b>                                | 1  |
| <b>Total Floor Area<sup>2</sup> (m<sup>2</sup>)</b>                            | 4 751  |
| <b>Total No. of Employees<sup>3</sup></b>                                      | 65   |
| <b>Category of Building(s)</b><br><b>(please tick the appropriate box(es))</b> | <input type="checkbox"/> Health facilities <input checked="" type="checkbox"/> Office type buildings<br><input type="checkbox"/> Venues managed by disciplined services departments<br><input type="checkbox"/> Recreational or cultural buildings/venues/facilities<br><input type="checkbox"/> Schools and educational buildings<br><input checked="" type="checkbox"/> Others, please specify: <u>Historic Building/</u><br><span style="padding-left: 150px;"><u>Exhibition Gallery</u></span> |

| 2. Scope of Reporting                                  |        |                                   |
|--|--------|-----------------------------------|
| <b>Total Greenhouse Gas (GHG)Emissions<sup>4</sup></b> | 722.87 | <b>Tonnes of CO<sub>2</sub>-e</b> |

<sup>1</sup> “Major Buildings” refer to buildings with annual electricity consumption over 500 000 kilowatt hour (kWh).

<sup>2</sup> “Total Floor Area” refers to the sum of floor areas of “Major Buildings”.

<sup>3</sup> “Total No. of Employees” refer to those working in the “Major Buildings”.

<sup>4</sup> “Total GHG Emissions” refer to the sum of Scopes 1, 2 and 3 GHG emissions.

| <b>3. GHG Reduction Measures<sup>5</sup> Implemented in the Reporting Period</b> |   |
|--|---|
| <b>Energy saving</b>   | <ul style="list-style-type: none"> <li>Using LED lights for existing floodlights, exit lights and down lights</li> <li>Switching off unnecessary lighting</li> <li>De-lamping at some building areas</li> <li>Maintaining building temperature at the most suitable degree</li> </ul> |
| <b>Vehicles</b>  | Not applicable  |
| <b>Paper saving</b>  | <ul style="list-style-type: none"> <li>Using electronic platforms to disseminate information for publicity and promotion; carrying out daily work by electronic means</li> <li>Double-sided printing and using recycled paper</li> </ul>  |
| <b>Water saving</b>  | <ul style="list-style-type: none"> <li>Using water saving dispensers in all toilets</li> <li>Using flow controllers for water taps</li> </ul>   |
| <b>Recycling activities</b>  | <ul style="list-style-type: none"> <li>Placing recycle bins inside the building</li> <li>Placing recycle paper collection box in the office</li> </ul>  |
| <b>Staff engagement</b>  | <ul style="list-style-type: none"> <li>Switching off the electrical appliances, lights and air-conditioners that are not in use</li> <li>Recirculating of circulars on green housekeeping and energy saving practices regularly</li> </ul>  |
| <b>Housekeeping measures</b>   | <ul style="list-style-type: none"> <li>Affixing save energy labels near the lighting switches and air-conditioning controllers</li> <li>Affixing energy label on the refrigerator in staff office</li> </ul>  |
| <b>Others</b>  | Not applicable  |

| <b>4. On-grid Renewable Energy (RE) System Installed in the Major Buildings<sup>6</sup></b> |                |                                   |
|---|----------------|-----------------------------------|
| <b>Type(s) of System<br/>(e.g. Solar PV, Wind Turbine)</b>                                  | Not applicable |                                   |
| <b>Annual Electricity Generated by RE System</b>  | Not applicable | <b>kWh</b>                        |
| <b>Reduction in GHG Emissions<sup>7,8</sup></b>   | Not applicable | <b>Tonnes of CO<sub>2-e</sub></b> |

<sup>5</sup> The categories of GHG reduction measures suggested here (e.g. energy saving, paper saving etc.) are for B&Ds' reference.

<sup>6</sup> B&Ds should complete this section if applicable.

<sup>7</sup> Reduction in GHG emissions (Tonnes CO<sub>2-e</sub>) = Annual electricity generated by RE system (kWh) x Territory-wide default value of emission factor for purchased electricity (i.e. 0.7 kg/kWh) ÷ 1000

For simplicity and consistency, a territory-wide default value of emission factor for purchased electricity is suggested to be adopted to assess the reduction in GHG emissions by RE technologies regardless of the locations of the infrastructure. The most updated territory-wide default value is available at [https://www.climate-ready.gov.hk/education\\_centre.php?section=guideline\\_reference\\_links](https://www.climate-ready.gov.hk/education_centre.php?section=guideline_reference_links).

<sup>8</sup> B&Ds should note that the reduction in GHG emissions resulting from the installation of on-grid RE systems will **NOT** be counted towards the overall carbon performance of the government buildings, as the electricity generated by the systems will be fed into the grids of the power companies and transferred out of the buildings at the same time.